



**QUEENSLAND MURRAY-DARLING COMMITTEE INC.**

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## **POSITION DESCRIPTION**

<b>POSITION TITLE:</b>	Landcare NRM Officer
<b>STATUS:</b>	Full Time
<b>SALARY RANGE:</b>	<b>\$50,000 - \$65,000</b>
<b>LOCATION:</b>	Roma or negotiable (within the Maranoa-Balonne)
<b>REPORTS TO:</b>	Regional Landcare Facilitator

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## **PURPOSE OF POSITION:**

The Queensland Murray-Darling Committee (QMDC) is seeking a motivated and enthusiastic individual interested in working with primary producers, all levels of government, research, extension organisations, corporate partners and the wider community of South West Queensland. You will be part of a vibrant team working with these groups to promote sustainability and enhance the natural assets of the Queensland Murray-Darling Basin.

## **ORGANISATIONAL ENVIRONMENT:**

The Queensland Murray-Darling Committee Inc. (QMDC) has a vision for the equitable, efficient and sustainable use of land, water and other environmental resources of the Queensland Murray-Darling Basin.

QMDC is a community-government partnership involving representation from the community, State and Local Government, indigenous and conservation groups. It has a community-based Chair and an Executive.

The Queensland Murray-Darling Committee Inc. is an equal opportunity employer.

Further information is available at [www.qmdc.org.au](http://www.qmdc.org.au).



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**PRIMARY DUTIES:**

1. Support QMDC technical teams in the delivery of services to individuals and groups of landholders, in particular, the coordination of extension activities related to improved grazing and cropping land management.
2. Assist the community, Landcare groups, sub Catchment / district groups and local governments in delivering sustainable NRM activities including; land and soil conservation, sustainable cropping and grazing systems, weed and pest animal management, vegetation and biodiversity and planning support.
3. Co-ordinate training, field events and other action learning activities in the community which encourages a better understanding by landholders implementing long term monitoring programs;
4. Assist groups and individuals to develop and implement long term sub catchment plans;
5. Provide proactive communication to a wide range of community, Landcare group and local governments on NRM topics.
6. Other duties as required to implement targets with in the Natural Resource Management plans.

**RESPONSIBILITIES:**

- Participate as an active member of catchment and technical staff teams as coordinated by the Regional Coordinator.
- Ensure efficient and professional services are delivered through strong project management standards.
- Participate in the delivery of project outcomes within budget, delivered on time and fully reported on, as required.

**QUALIFICATION REQUIREMENTS:**

- A formal qualification in Applied Science, Environmental Science, Natural Resource Management or Rural Science and/or other appropriate technical experience is desirable.
- Competence in the use of Word, Excel, email and the internet is required.
- Certificate IV in Workplace Training and Assessment, and/or other relevant commercially focused qualifications would be an advantage.
- This role can be suited to a recent graduate or graduating student of one of the above disciplines.



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## **SELECTION CRITERIA/SKILLS:**

- SC1 Demonstrated broad range of environmental management knowledge and technical skills in landscape planning, cropping and grazing systems.
- SC2 Demonstrated ability to communicate effectively with a wide range of community and business clients, particularly in delivering group extension activities in a rural environment.
- SC3 Demonstrated experience and knowledge of group dynamics and rural community group functioning and group facilitation approaches.
- SC4 Demonstrated skills in contemporary communication methods and reporting within both technical and administrative frameworks.
- SC5 Demonstrated ability to work under minimal supervision and in multi-disciplinary teams in a reliable and highly professional manner.

## **OTHER FEATURES OF POSITION:**

- A current driver's licence is required.
- Attendance at meetings outside of normal work hours will be required.
- Travel and overnight stays around the region may be required.
- The Queensland Murray-Darling Committee Inc. is an equal opportunity employer, with employment under the Committee's standard employment agreement or as negotiated.

## **SALARY AND OTHER BENEFITS:**

A salary range of \$50,000- \$65,000 (based on a full time salary for a 72 hour 30 minute fortnight) is attached to this position. In addition, QMDC offers:

- superannuation which will be paid according to the *Superannuation Guarantee Act 1992* and additionally QMDC will match the employee's contribution up to 1.5% where the employee will contribute 1.5%.
- recreation leave (accrues to a maximum of 20 days per annum and a leave loading of 17.5% will be paid when leave is taken)
- a professional development allowance up to the value of 2% of gross salary (this allowance does not accumulate and claims are only to be for costs incurred in the contract period)
- a \$200 annual health and well-being allowance (this allowance does not accumulate and claims are only to be for costs incurred in the contract period)



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- a \$250 annual uniform allowance (this allowance does not accumulate and claims are only to be for costs incurred in the contract period).

**OTHER INFORMATION**

To apply for the position it is recommended that you submit:

1. A completed "Application Cover Sheet".
2. One (1) original and two (2) copies of a statement describing how you meet the selection criteria.
3. One (1) original and two (2) copies of a succinct Curriculum Vitae or Resume of information.

However, should you be unable to supply more than one copy this will not adversely affect your application.

Applications for this position quoting the Vacancy Reference Number should be marked "Private and Confidential" and mailed to the:

Landcare NRM Officer  
Queensland Murray-Darling Committee  
PO Box 6243, Toowoomba QLD 4350

or delivered to the Landcare NRM Officer QMDC Inc. at the following location:

127b Campbell Street, Toowoomba QLD 4350

or fax: (07) 4632 8062

or email to [janetn@qmdc.org.au](mailto:janetn@qmdc.org.au)

**by COB on Monday, 6<sup>th</sup> November 2017**

For further information contact:

QMDC Regional Landcare Facilitator Matt Brown on (07) 4637 6200 or email [mattb@qmdc.org.au](mailto:mattb@qmdc.org.au).



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**REPORTING CHART:**

